



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SAMAGURI COLLEGE

VILL PO SAMAGURI, DIST NAGAON, PIN 782140
782140

www.samaguricollege.co.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Samaguri College, affiliated to Gauhati University, established on the 1st day of March, 1990, Provincialized on 1st January, 2013 and included in 2(f) 12(b) under UGC Act in November, 2013, is one of the premier higher educational institutions of Nagaon district, Assam. It is the only higher educational institution in Samaguri Legislative Constituency and it is 20 km away from Nagaon Town.

Established in the green, peaceful and pleasing atmosphere on north bank of the river Kolong by a group of educationists and social workers of greater Samaguri area to provide higher education to the youth and thereby to enlighten the socio-economic horizon of the area. To touch the goal of quality education, the college, from its inception, has not only been trying to make every possible effort to develop the hidden potentials of the youth, but also trying its level best to mould them as successful and responsible citizen of the nation.

Samaguri College offers Three Years Degree Course (BA) in Semester system in Arts Stream. The college offers both Honours Course (HC) and Regular Course (RC) at undergraduate level under Choice Based Credit System (CBCS). At present, the overall curriculum of the college includes honours in eight optional subjects along with the compulsory subjects. From this session, in addition to already running Prana-Ayam (Yoga); Lingua –Franca(Spoken English), another three new self financed certificate courses of three months duration, namely Kushilava(Drama); Pokha (Nursery); and Smart Gen(Computer literacy) are going to be introduced and preparation for that is going on. The college has been adopting various plan and activities to ensure all-round development of the students.

Besides the central library with a balanced collection of text books, reference books, journals and periodicals, news papers each department has its departmental library to cater the need of the students and teachers.

The well- experienced faculty members of the college try their best to provide all possible help to the students by teaching, guiding and mentoring. The uniqueness of Samaguri college team is that they always dedicate themselves to ensure value based quality education and engage to fulfill the dreams of the founders of Samaguri Mahavidyalaya.

Vision

To ensure quality higher education for all and promote equity, inclusion and harmony in order to achieve need based, time relevant learning outcome to cope- up with the emerging changes of the society.

Mission

1. To impart education at under graduate level for social change.
2. Promote scientific temperament for a progressive society.
3. Moulding students of different backgrounds to become responsible citizens.
4. To discern the potential of the students and provide a platform for further development.
5. Special emphasis on need based, time relevant programmes.

6. To reach the unreached.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Experienced, dynamic and committed faculty.
2. Continuous update of teachers through refresher courses and faculty development programs.
3. Well-planned curriculum and co-curricular activities.
4. Student centric education.
5. Community participation.
6. Healthy interaction between teachers and students which go beyond class room.
7. Clean, green and large campus area having scope of infrastructure expansion.
8. Locational advantage i.e. near the national highway and in a peaceful rural setup.

Institutional Weakness

1. The college suffers from unavailability of funds to develop the infrastructure of the college and to expand the developmental work.
2. The parents and guardians are financially weak, so they are reluctant of providing their wards with proper education. Inclination to higher education is low as parents couldnot afford.
3. Some of the students have to earn during the learning period.
4. The college was provincialized in 2013 after 23 years of its establishment, so the staffs had to serve the institution with a minimum amount of remuneration for a long period. Some of the employees have not been getting government salary till date.
5. Less number of PhD qualified faculty and lack of major/minor research projects.

Institutional Opportunity

1. The college has a large land area within the campus and in future there is a scope for infrastructure expansion needed for its development.
2. The college has an experienced and dedicated team of faculties. therefore with the proper development of infrastructure, it will be possible to introduce various time relevent courses on demand.
3. The college is situated in a suitable location for study having good transport and communication facility that further development in the infrastructure will ensure the increase of student strength.
4. As most of the students come from agri-based rural society, courses on organic farming, aquaculture and eco-tourism etc. may be introduced for them with the availability of fund.

Institutional Challenge

1. Most of the students of the college are first generation learners.

2. The college has the challenge of increasing the enrolment of the students and minimizing the rate of drop out students.
3. Poor educational and economic background of the students affects the psychology and often cannot concentrate in studies.
4. Guardians are not conscious about their wards so, it is hard to obtain proper feedback from them.
5. The College has the challenge of increasing numbers of research and extension activities.
6. The teachers are often engaged in government duties like Census, NRC, Election, Gunotsav etc. which hamper the regular classes.
7. Some of the faculties do not get government salary. So, sometime they lose enthusiasm to perform their duty cheerfully.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum Planning and Implementation-Curriculum is the essential part of any education system regardless of the education level. Samaguri College is affiliated to Gauhati University scrupulously follows the curriculum prescribed by the University. The college follow the academic calendar, the course design and development programme of affiliated University. Choice Based Credit System (CBCS) has been introduced in all programs since academic session 2019 as per the scheme of Gauhati University. The college is offering UG Arts program in subjects with honours follows the CBCS curriculum from 2019.

Samaguri College has a systematic mechanism for analyzing the objectives of the curriculum. The College prospectus is published with all necessary information about the college. The academic session of the college starts with student induction programme 'Vidyarambh'. Keeping in mind the all round development of the students, the IQAC of Samaguri College prepares a calendar incorporating academic and co-curricular activities on the basis of Academic calendar of the affiliated University in convenience of the institution.

For effective delivery of the curriculum the IQAC and Academic committee prepare a planned class routine by consulting all the HoDs of the departments. Each department again rearrange the class routine with remedial classes and equal distribution of classes among the faculty according to their work -load.

The college provides opportunities for better exposure to the students by conducting field trips, project work and outdoor activities for students. The college faculty members always engage the students in various activities and conduct different expert lectures. A healthy and friendly environment has been maintained for the students and working members of the college.

The college also focuses on other curricular aspects like Gender sensitization, environmental issues, moral and ethical values, and so on. These issues are dealt with community orientation programs. Structured feedbacks are also collected from all stakeholders of the college and necessary initiatives are undertaken.

Teaching-learning and Evaluation

Samaguri College issues prospectus mentioning the existing courses, rule regulation and necessary information about the college. The admission process of the college is transparent and follows the rule of the Assam Government. This process begins from the orientation of the fresher's through induction programmes.

Direct classroom teaching is carried out as per the prescribed mode and syllabus of the affiliating university. The HEI follows academic calendar of the affiliating university. The college follows a semester system where internal evaluation is a continuous and comprehensive process. Teachers use student-centric methods, such as experiential learning (practical), participative learning, problem solving, lecture cum discussion, assignments etc. Classes are taken according to the class routine prepared by Academic committee and IQAC. The College has systematic mentoring system. Teachers mentor the students from their own departments. Each teacher mentors 15 to 20 students. Teachers mentor the attendance, academic performance and participation in other co curricular and extracurricular activities of the mentees. The teachers continuously update themselves with new methodologies by joining the FDP, Orientation Programme, Refresher Course, Seminar; Workshop etc.. Teachers use participatory methods and make the classes student friendly. The College organizes interdisciplinary talks with eminent persons for the benefit of the students. As a part of continuous formative assessment each faculty member supervises project works, assignment and viva test for their concerned subjects to evaluate the students. Internal and external examinations are evaluated by faculty members and recorded the academic performance. Students are taken to the places of curriculum importance for field study. In order to inculcate the social values among the students different community awareness programmes are arranged on the issues of environment, gender sensitization, pandemic, road safety etc. Students are felicitated for their performance in other student centric activities. Some special programmes are also arranged for slow learners and advance learners. The College library is enhanced with text books, reference books, journals, periodicals, magazines and news paper. Besides college library each department has departmental library from where students and faculty can borrow books. The IQAC and academic committee evaluate the teaching learning process quarterly. Samaguri College collects feedback from different stakeholders like students, parents, alumni and there by tries to improve the institution.

Research, Innovations and Extension

As a newly provincialized college, the institution is currently offering under graduate courses in arts stream only. Therefore, the research is limited. However, the college encourages research activities of both the faculty members and students. The college encourages the teachers to undertake research projects, both minor and major, to enhance the quality of education. Some of the teachers have done research works for their M.Phil and Ph.D, while many are aspiring to do Ph.Ds. In order to encourage and familiarize research to both students and teachers, the institution highly encourages participation in seminars, workshops, symposium etc. students are acquainted with research related activities through field study, survey, project that are undertaken at regular interval of time. Keeping in mind the importance of research, some of our teachers have been publishing research articles in various journals including UGC recognized research journals. The institution has Research Cell constituted by efficient faculties who are themselves well versed in the arena of research.

There are five (5) books published by the publication cell and different departments of the institution. These publications include articles and research papers on diverse field of study. In order to enhance research activities the College has signed several numbers of Memorandum of Understanding with different institutions like Mahapurush Srimanta Sankaradeva Viswavidyalaya, Nagaon, B.K.B. College, Nonoi College etc.

The teachers of Samaguri College always share their knowledge on various innovative and valuable issues. Awareness Programmes on Health Insurance, Vigilance Awareness, Digitalization of transaction, Digital India Awareness Camp, Blood Donation Awareness Camp, Celebration of World Environment day etc. are some programmes organized to make aware and motivate the students to establish a healthy society.

The extension programmes are also a part of creating inclination, cognizance and realization for a safe and healthy society. Samaguri College has signed numbers of MoUs with NGOs to boost extension activities. During Covid-19 pandemic, the college was converted into Covid care centre and the teachers performed their duties as supervisors. The college has adopted a village where various awareness campaigns on social and economic issues are organized.

Infrastructure and Learning Resources

Proper infrastructure is an important requirement for quality teaching-learning outcome. Samaguri College has a campus of 10 bigha, 2 katha, and 2.58 lecha. The total build up area is 4098.40 sq.mt. Infrastructural development is in progress from the time of its inception under different government schemes and community support. Keeping pace with modern education system the college has a smart classroom and Wi-Fi facility in the campus. The classrooms of the college are optimally used by all the departments. The ICT enabled classroom is used by all departments. A well furnished staff room is there for the faculty. The institution has installed closed circuit cameras at various strategic locations of the college in order to ensure a secure environment. Clean drinking water facilities, canteen, multipurpose Hall cum auditorium, etc., are also available for the students and teachers. Geography and Education department have laboratory with equipment. There is a hostel for girl students. There are separate common rooms for boys and girls with adequate toilet facilities. The girl common room has an incinerator for disposal of sanitary pads.

Samaguri College has Lt. Phulmai Bora Memorial library donated by a social activists Mr. Dilip Kr. Bora in the name of his mother in the year 2018. The library has text books and reference books (approximately 5000 nos.). Besides, there are News papers, Periodicals, Research journals etc. The library is operating through ILMS.

The institution encourages games and sports. There is a playground in the college campus. Sports equipments are upkept by games and sports cell and students union.

Student Support and Progression

Samaguri College tries to ensure all round development of the students. There are regular students mentoring system in the college. Students are mentored by the teachers from their own department. During pandemic teachers mentored the physical and mental health of student in online mode. Students of Samaguri College receive the government benefits of Fee Waiver Scheme. They also get scholarship from state and central government. The ST/SC/OBC/ and Minority Cell makes the students from these categories aware about different facilities reserved for them. Personality development programmes are organized by this cell. Extension and outreach programmes are arranged to develop social responsibility of the students. The College has Anti-ragging Cell, Grievance Redressal Cell, Anti Sexual Harassment Cell for the welfare of the students. There is a cultural cell that organizes different cultural events. There is provision in the departmental class routine for remedial classes for slow learners. In order to enhance readability among students the college routine has library class. The total 78.82% students have been benefited getting free ships and 24.62% students benefited getting scholarship from the session 2017-18 to 2021-22. The College has been providing award in the name of Mahendra Nath Das to the proficient student securing the highest marks in the end semester examination from 2016 onwards. This award is sponsored by the family of late Mahendra Nath Das.

Samaguri College encourages students participation in games and sports. Students of this college participate

in various inter district and inter college sports competitions. The students and alumni of Samaguri College participated in the national hockey and football tournament and also won medals. Besides, students also take part in other co curricular activities like essay, quiz, poem writing, cultural Rally competition etc.. Recently students from Economics department won first prize in inter district essay competition.

Pass out students from Samaguri College got admitted in different Universities for post graduation. Considerable number of students have got jobs in government and private sectors. communication with passed out students remains through alumni association of the college.

Governance, Leadership and Management

Samaguri College believes in achieving the goal through team work. For effective decision making, evolving policy and strategies the college supports decentralized and participatory management system. The working culture functions in hierarchy. It comprises the teaching staff, non-teaching staff, the student union, the governing body with the principal who is the main string of connection among all of these. The Governing Body appoints the Principal on the recommendation of the Selection Committee which is duly formed under university norms and entrusts the Principal to discharge the duties as the Head of the Institution. The Principal is assisted by the Vice-Principal, HoDs, and other Teaching and Non-Teaching staff. The administrative structure of the college is simple and all the heads are given due responsibilities to avoid any lapses of duties. The IQAC (Internal Quality Assurance Cell) is also an important unit that has been formed to assist and execute administrative and academic role for the overall functioning of the college in determining quality education. To look after the various matters pertaining to academic, administrative and infrastructure issues various committees are formed such as Academic committee, building committee, purchase committee, examination committee, research cell, hostel management cell, cultural and literacy cell etc. besides mandatory committees like Anti-ragging committee, Anti-sexual harassment cell, Grievance redressed cell etc. Samaguri College maintains transparency in admission procedure. For financial transparency the college uses cashless transaction. College maintains different accounts for different funds like general fund, games and sports fund, examination fund etc. College activities are well published in college public domain.

The welfare measures for faculty and students are governed by the rules of State government and Department of Higher Education, Assam. Faculty members are also encouraged to participate in various career advancement programmes for their career advancement.

At present the college conducts yearly audit by certified chartered accountant. The college receives financial assistance from state government and from kind hearted people in cash and kind.

Institutional Values and Best Practices

The institution is very determined in upholding its moral principles and values. As such, besides academics, the college tries to instill moral, ethical and social values in students. The institution puts emphasis and effort in inculcating the basic human values and respect for the environment. The college firmly believes that community service is a noble service towards humanity. Several activities such as cleanliness, plantation and awareness campaigns on social issues are conducted for the benefit of society and at the same time, teaching the importance of doing such things to students. Promoting Environmental consciousness, gender equality, social responsibility among the faculties and students are also the Best Practices of the Institution. The code of conduct of the college are published in prospectus, mentor books as well as in college website.

Approachability and accessibility between students and teachers are encouraged for building better relations towards realizing the vision and mission of the college.

One distinctiveness of the institution is the greater numbers of girl students than the boy students. The college is located in a rural area and most of the students are from conservative families belonging to minority and tribal communities. The uniqueness of the college is that in every academic session there are 20 to 25% married girls pursue the higher education from this institution.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SAMAGURI COLLEGE
Address	Vill PO Samaguri, Dist Nagaon, PIN 782140
City	NAGAON
State	Assam
Pin	782140
Website	www.samaguricollege.co.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Indrajit Bezbarua	03672-229969	8638560071	-	samaguricollege@gmail.com
IQAC / CIQA coordinator	Rumi Barlow	-	8822148737	-	rumibarlow@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	14-11-2013	View Document
12B of UGC	14-11-2013	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vill PO Samaguri, Dist Nagaon, PIN 782140	Rural	6.3	4098.4

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	XII pass	Assamese	60	4
UG	BA,Assamese	36	XII pass	Assamese	180	133
UG	BA,Assamese	36	XII pass	Assamese	30	25
UG	BA,English	36	XII pass	English	120	37
UG	BA,Education	36	XII pass	English + Assamese	40	39
UG	BA,Education	36	XII pass	English + Assamese	80	77
UG	BA,Economics	36	XII pass	English + Assamese	20	4
UG	BA,History	36	XII pass	English + Assamese	30	8
UG	BA,History	36	XII pass	English + Assamese	25	24
UG	BA,Geography	36	XII pass	English	20	4
UG	BA,Geography	36	XII pass	English + Assamese	50	40
UG	BA,Political Science	36	XII pass	English + Assamese	65	60
UG	BA,Political Science	36	XII pass	English + Assamese	40	38
UG	BA,Arabic	36	XII pass	English + Assamese	60	30
UG	BA,Hindi	36	XII pass	Hindi	60	24

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				21			
Recruited	0	0	0	0	0	0	0	0	10	11	0	21
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	2	0	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	8	3	0	11
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	4	0	5
PG	0	0	0	0	0	0	12	11	0	23
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	1	1	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	202	0	0	0	202
	Female	269	0	0	0	269
	Others	0	0	0	0	0
Certificate / Awareness	Male	17	0	0	0	17
	Female	46	0	0	0	46
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	10	10	11	30
	Female	16	20	20	29
	Others	0	0	0	0
ST	Male	13	4	5	12
	Female	14	5	8	9
	Others	0	0	0	0
OBC	Male	51	27	50	87
	Female	69	35	63	77
	Others	0	0	0	0
General	Male	128	112	143	172
	Female	157	119	140	161
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		458	332	440	577

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>Samaguri College is a pure Arts College having subjects of Humanities and Social Science streams. Geography, a science-based subject has been included in the institution from its inception. As, in practice, Arts and science are not foes, but friends and both exist harmoniously by cooperating each other to touch the common goal for a better World. As inclusion of holistic multidisciplinary courses is a must for touching the goal for better world, the college has made approach for introduction of such courses. The institution is planning for introduction of subjects from science and commerce streams. It is expected that the subjects will be introduced soon. Samaguri College follows the Syllabus designed by the affiliated university. In 2019 Choice Based Credit System (CBCS) was introduced. Besides, classes are also arranged for topics that are not present in the syllabus but very much required. Projects, Field Trips, Community Service, programme on environmental issues, gender are arranged to supplement the syllabus. Topics are decided by the current and future socio-economic needs. Samaguri College is going to introduce three new add on courses, including vocational course like Nursery training, Computer Literacy Course which can make the students self dependent. The proposal for new add on courses send to Gauhati University for necessary academic approval. College academic calendar arrange programme which will help the students to link the learning to real life situation and solve problems, tries to develop the sense of social responsibility. In order to find solution to society's most burning issues and challenges the college has signed a memorandum of understanding with Mahapurusha Srimanta Sankaradeva Viswavidyalaya to undertake research mutually to solve local social problem. The college has planned to introduce science, commerce and all subjects of humanities and vocational course. It also tries to make aware the students the emerging issues and challenges faced by the society so that they can contribute to the society after the completion of their formal education.</p>
2. Academic bank of credits (ABC):	<p>Academic Bank Credits is an innovative measure of NEP-2020 to earn and deposit credits. This is a student's centric system and can bring uniformity. Extra credit can be earned by students through SWAYAM, NPTEL, V-Lab and such other schemes.</p>

	<p>Students can continue his/her studies if he/she has to drop one or two years due to harsh situation.</p> <p>Samaguri College is affiliated to Gauhati University; in this regard the College will follow the instruction of the affiliated University. However the College has been making the students aware about Academic Bank Credit.</p>
3. Skill development:	<p>The Syllabus of Samaguri College is designed by affiliated University. Certificate courses in Spoken English was introduced for two session and life skill “Yoga” has been introduced for a sessions. From the session 2022-23 three more add on course on Nursery, Drama and Computer literacy are going to be introduced. Nursery training course and Computer literacy programme are two vocational courses which are suitable for the students of the College. For this the course structures are prepared by the coordinators and send to the affiliated university for approval and permission. It has planned to incorporate more vocational courses in every academic year according to the need of time and situation and going to be made compulsory for every student that at least they learn one vocation when they complete their undergraduate course. Since many of the students earn while studying, they are partly engage in farming, the College arranges training on organic agriculture which is convenient to socio economic background of this area. The institution arranges counseling, workshop, training on organic agriculture, tourism and hospitality. The College has signed a Memorandum of understanding with a pisciculture farm Mashyagandha, Nagaon, Assam to work mutually on the development of fish farming and ornamental fish farming which have possibility of international marketing.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The College has been using both English and vernacular to impart education. All the important notices are circulated in both the languages. The honours courses are taught in both English and Assamese languages. The medium of instruction is bilingual; students can choose to write answer in any of the languages. In MIL students can choose their language from English, Assamese or Hindi. Online Classes are also taken in both Assamese and English. College library and department library have text books and reference books in English as well as in Assamese. The students can choose their</p>

communication paper either English, Assamese or in Hindi. Samaguri College has planning to increase the numbers of book in vernacular language. Samaguri College have Language laboratory to promote Indian Language and endangered languages. The college students belong to different linguistic groups like Bodo, Rabha, Munda, Orang, Santhal, Assamese, karbi etc. College publishes magazine where students can write their article in their own languages and display their creative talent. Samaguri College has language box to preserve the endangered language. Samaguri College tries to develop the feeling of belongingness towards Indian culture among the students. Local fairs and festivals are celebrated in College with great pomp and grandeur. College organizes cultural rally, arranges competition on traditional food and costume. it is tried to make the college environment like an ashrama. The College arranges different programmes to develop the sense of appreciation towards Indian Culture and Tradition. Local festivals as well as national and international commemorative days are celebrated. Extempore speech, quiz, essay competitions are held on special occasion. Students are given projects, taken to field trips to the places of historical interest. Samaguri College is located in rural areas, students from marginal community comes to College. Some of the communities still practice Totemic tradition which is closely related to conservation of nature. College tries to promote this practice.

5. Focus on Outcome based education (OBE):

Samaguri College is a single stream college that has arts courses at UG level. The College follow syllabus prescribed by Parent University. A student's performance largely depends on learning outcome. With incisive knowledge of objective of learning of a course, a student can concentrate his/her mind at work and get motivated to achieve the goal. Learning outcome objective of study and expectation from students from each of the given course in arts in the college are clearly stated in the course syllabi of the regular curriculum. The students and the teachers are made aware of this fact through course syllabi and prospectus. Since Samaguri College offers subjects of humanities some learning outcome include cognitive skills like development of social, political, historic, economic and literary consciousness which help them to appreciate different civilization and culture. It

	<p>helps to understand the evolution of human society. This helps them to understand the present social phenomena that affect the social life and get the insight to solve some social problem. This three years degree course enables the students to get employability in different public and private sectors. The students can appear for competitive examinations conducted by state or central government. This course equips them to qualify the competitive examination. They can get employment in different government offices, tourism, banks. After completion of the BA degree course they can pursue further studies like PG, B.Ed, and LLB. Courses of social science lay emphasis in human values help them to understand literary and cultural diversity, help students to appreciate rich cultural heritage, understand the international relations thereby develop international understanding and universal brotherhood. The co curricular activities related to different social issues like gender, environment, and sustainability organized by the college enable student to understand the challenges faced by present society and make them aware of their responsibilities. Successful completion of BA course in social science enables the students to perform the duties of responsible citizen and their duties towards the state and society. Samaguri College follow CBCS course where students can choose their subjects of interest. Faculty guide and teach the students on the target outcome. The College follows the syllabus and academic calendar designed by the affiliated university, besides this, IQAC has designed the academic calendar incorporating different activities by which students are inspired to give vivid experiences.</p>
6. Distance education/online education:	<p>The institution has the possibility to offer some vocational courses like Travel and Tourism, Hospitality and Tourism Management, in ODL mode. Besides, some courses can also be offered in collaboration with other institutions/organizations in hybrid mode such as caretaker for old person, aquaculture, floriculture, ericulture etc. The institution is currently using its limited technological tool to the optimum. The institute plans to subscribe/procure technological tools such as smart boards, projectors, data management software's etc. for greater benefit of the college. Currently the</p>

college does not provide any ODL courses. But the institute is planning to offer ODL courses from IGNOU, IDOL. KKHSOU. Teachers used technological tools for teaching learning more comprehensively during lockdown period. Classes were going on in different internet medium like Google classroom, Whatsapp, Google-meet, Zoom cloud. As the students belong to the economically poor section they cannot afford a laptop or desktop so they used android mobile to attend classes. Now classes are going on in offline mode teacher use technology for reinforcement in teaching. College premises have Wi-Fi facility. Classes are taken in digital classroom. Students are suggested online links to explore more to the content of the lesson.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
458	332	440	577	654

File Description	Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 23

File Description	Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
23	23	24	24	24

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
9.05772	31.05043	22.86429	7.33847	70.6756

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Curriculum is the essential part of any education system regardless of the education level. Samaguri college is affiliated to Gauhati University and it scrupulously follows the curriculum prescribed by the University. The college is offering UG arts program in eight (8) subjects with honours follows the CBCS curriculum from 2019.

Samaguri College has a systematic mechanism for analysing the objectives of the curriculum.

- The college publishes a detailed prospectus at the beginning of every academic session with necessary information about the college.
- Each academic session starts with a student induction programme.
- The academic calendar, the course design and development program of Gauhati University are followed by the institution. During Covid-19 pandemic period, the institution followed all the rules and regulations instructed by the Government and Gauhati University. At the post Covid period the Institution followed the Institutional Academic Calendar.
- Academic calendar is rearranged by IQAC for the convenience of the institution.
- The Academic Committee of the institution prepares a general class routine.
- The head of each department rearrange the departmental class routine and allots classes to the teachers for smooth functioning of the class as per the suggestion of Academic Committee.
- The college library is enhanced with a number of Textbooks, Reference books, Journals, Periodicals etc. The library resources annually augmented as per requirement of the student.
 - Every department has some collection of subject specific books which are available for the use of both students and teachers.
 - Students are encouraged to use library resources as supplementary to the learning process.
 - The teachers adopt student centric methods to deliver the course using different teaching learning method. Apart from this, teachers take digital classes and online classes through various platforms.
 - Students are given full freedom to ask any question regarding their doubts on the topic taught in the class and thus classes are made student friendly.
 - The Principal, Vice Principle with the assistance of IQAC and Academic Committee monitor the progress at regular interval.

- Each teacher designs a lesson plan of his/her own.
- The college conducts unit test and sessional examination to evaluate student's performance on regular basis.
- Seminar, group discussion, field Study and educational trips etc are conducted for the effective curriculum delivery.
- Environmental Awareness program on different issues are organised.
- Disaster Management Training programme on Natural calamities was organized by IQAC.
- The College organized faculty development program, training program and invited experts from various fields to talk on current and important issues for upgradation of knowledge.
- To develop interest in co-curricular and Extra curricular activities of students, training programmes on different fields are organized.
- Teachers are always encouraged by the institution to go for research-oriented programme.

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 2

File Description	Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 4.39

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
63	0	20	25	0

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The institution integrates crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment and Sustainability in to the curriculum as recommended by Gauhati University. Name of the papers containing those issues are mentioned below:

Geography:

Gender—Syllabus of Geography includes Gender in CBCS course 4th semester HC-4026, 5th semester RE-5036 and Paper -504 in Non CBCS course. Human values, Environment and other health related issues. (Non CBCS and CBCS course from 1st semester to 6th semester.

Human Values: Syllabus of Geography includes some Paper/topics related to human values. **CBCS Course** -2nd semester HC-2016, HG-2036, RC-2016. 3rd semester-HC-3016, HG-3016, RC-3016. 5th semester -HC-5016, HE-5066. 6th semester RE-6016, RE-6036, HE-6036.

Non CBCS Course in 3rd semester M-302, Paper E- 301, 6th semester M-602, E-601

Environment and Sustainability:

Non CBCS course: 2nd semester---M-201, 3rd semester M-301, 6th semester M-601, E-601

CBCS Course: 2nd semester HC-2026, 4th semester HC-4016, 5th semester -RE- 5016

Ethics: In 6th semester CBCS course have some ethic base paper, like Hc-6016, HC-6026, HE-6044

Political Science:

Gender: Political Science 1st semester (CBCS) honours/Regular course covers the syllabus of Gender related topics. Paper RG-1016, HC-1016.

Human Rights: 5th semester HE-5016

English:

Gender: The 2nd semester Paper HC-2016, HC-2026 and 5th semester (CBCS) Paper HC-5016 (Honours), papers with reference to Gender, especially feminism.

Human Values: Syllabus of English includes Human value related topics in CBCS course 3rd sem Paper HC-3026, HC-3036. 4th Sem Paper HC-4016, HC-4026, HC-4036. In 5th sem Paper HC-5016, HC-5026, HE-5026, HE-5036, HE-5046, HE-5066. In 6th sem Paper HE-6026, HE-6036, HE-6046, HE-6056, HE-6066.

History

Gender—In History honours (CBCS) 2nd sem and 5th sem there are some topics related to Gender. Papers

are HC-2016, HC-501

In 1st sem paper HC-1016 is environmental related.

Education

Human Values: In the 3rd semester (Honours) under CBCS course one paper is value and peace education. Paper HC- 3036.

Arabic:

Gender: Syllabus of Arabic includes gender in 1st sem Paper HC-1016, 2nd sem HC-2016, and 5th sem HC-5016.

Human Values: Syllabus of Arabic includes Human value related topics in 4th sem honours paper HC-4016.6th sem paper HC-6016.

Assamese: Both CBCS and Non CBCS syllabus includes Gender, Human values, Ethics and Sustainability.

Non CBCSCourse:

Gender: Paper- 5th sem 504(ASL),6th sem M-601

Human Value: 3rd sem Paper- 308, 4th Sem P-408 ,5th sem P-504,6th sem M-602, M-603, M-604,

Ethics: In 2nd sem Paper 203 ,5th sem P-503, and in 6th sem Paper 603

CBCS course:

Human Values:6th sem ASM-HC-6016, ASM—HE--6016

Ethics:3rd sem ASM-HC-3016, ASM-HE-5036

Sustainability: In 3rd sem ASM-HC-3036 ,6th sem ASM-6026.

Assamese:

Dramas like ‘Soraguri Chapori’ and ‘Mahori’ introduced in the 4th (Major) in Non CBCS course which related to human values and ethics There are also other dramas like Rupalim, Lovitta, Hatti & Fundi introduced in the 6th semester (Major) course which reflect the human

Values & ethics.

Political Science- 6th semester (Honours) has a paper of human right

Environment and Sustainability

The subject of Environmental Studies has been included in the 3rd and 4th semester (Non CBCS) and 2nd semester (CBCS) as per curriculum of Gauhati University.

- Two papers on Environment was devoted to 5th and 6th semester students of economics (Major) in Non CBCS. Papers are 5th sem M-503 and 6th sem M-603

Two papers of Environment in 6th semester (Honours) CBCS course in Economics. Papers are HC-6026, HE-6016

File Description	Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 56.77

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 260

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 67.31

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
288	114	146	221	281

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
360	300	300	300	300

File Description

Document

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years (Exclusive of supernumerary seats)

Response: 57.77

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
124	33	42	90	116

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
161	135	135	135	135

File Description	Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 19.91

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

There are three vital components in teaching-learning process. Teacher plays an important role in teaching process. Learning depends on students activities, attitude, interest, attention and motivation. Environment plays another role in teaching-learning process where syllabus and students motto is the main effective factors.

In the beginning of the session each department holds a departmental meeting and prepared an academic plan on the basis of discussion among the faculty members of the respective departments for whole session for smooth transaction of the curriculum. The course contents are distributed among the faculty members keeping in mind their expertise so that each teacher can give their best while enjoying their teaching. The lesson plans are prepared by individual teachers for their allotted courses. Academic aspects are maintained by the Vice-Principal with a daily class routine. In the class routine emphasis is given on advance and slow learners by introducing remedial classes and classes on demand by students.

Use of TLM for better teaching learning process is highly encouraged and followed by the faculty members. Audio-visual materials are being used in the digital classrooms. Each department uses TLM and their creative materials for knowledge catering. Teachers use student centric method such as experiential, participatory, problem solving for curriculum delivery. **For better understanding of** assigned topics, demonstration method, lecture method, discussion methods, explain and used questionnaire for the students. Question answer sessions and group discussion are also arranged to measure the level of understanding and **expression** of the delivered course.

Projects on various topics **are assigned to the students so that they can learn how to collect data from the field and then data analysis for report preparation.**

There are more than 5000 Text and reference books along with journals, magazines **and periodicals in the central library of the college.**

Departments organize conduct competitions like quiz, essay writing, poem recitation extension work, cultural activities etc.. Besides, the college also arrange programmes on awareness on social issues like gender, environmental awareness, sustainability, hazards, physical and mental health, digital platform, E-resource, E-learning. **Students are guided by the mentor- mentee system.** Remedial classes are taken for slow learners. For continuous development of the teaching learning process the college has systematic feedback collection and analysis process.

The annual college week is a platform to showcase the extracurricular activities of the students. The competitions such as music, poem recitation, extempore speech, debate, essay writing, drawing, public speaking and drama bring out the best of the students and are also a platform to identify new talents by the college authority. The college publishes **both print & wall magazines.**

Highlight of teaching-learning plan:

- Teachers are always ready to learn and acquire knowledge.
- ICT Facilities are available.
- Trained and experienced teachers
- Proper application of suitable teaching-learning method
- TLM are used properly

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
23	23	24	24	24

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 40.68

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B

Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	9	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient****Response:**

The new session starts in August. The merit list for the admission is notified on the college website and college notice board. Student's induction programme "*Vidyarambha*" is arranged before the beginning of the classes. In the Academic Calendar, the date of admission, Induction program, Freshman Social, Divas, Social Activities, Sessional examination and all holidays are included.

Sessional examinations are conducted according to the guidelines of the affiliated University. The academic committee prepares a routine for the sessional examination and is notified in the notice board. Departments set questions and conducts examination. Sessional marks counted along with the assignment and percentage of attendance of the students. Department conduct repeats sessional examination for the absentee students. Sessional marks are displayed in the notice board and also kept recorded by the department. If any grievances arise regarding the examination then it is redressed by the department itself.

End semester examinations are conducted according to the guideline of the affiliated University. The affiliated University circulates the examination routine and accordingly exams are held. Routines are notified on college website and college notice board and circulated in the student's *Whatsapp* group. There is a strong examination centre committee to conduct the final examination. Local SDC is the chairman and principal is the O.C (Officer-in-charge) of examination and members are selected according to UGC guideline. An AOC (Assistant Officer-in-charge) is appointed to carry out the end semester examination at college. As per guidelines of the affiliating University in B.A. (1+1+1) semester system 20 marks is given to the students from internal assessment and at the end semester they write for 80 marks. In CBCS (Choice Based Credit System) syllabus, the internal marks are divided into three categories, such as– Sessional examination, Home assignment and Class attendance. For maintaining transparency in the evaluation mechanism of the internal examinations, the marks obtained by the students are displayed in the notice boards. The students those who score less mark in the sessional examination are guided by the department teachers. If any grievances arise it is discussed at appropriate level and sorted out immediately.

Result of the end semester examination are downloaded and recorded in the office and also kept in

the department. Matter pertaining to final examinations is looked after by the office examination branch.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Samaguri College is a single stream college having arts course at UG level. The College follows the syllabus prescribed by the Parent University. A student's performance largely depends on the learning outcome. With incisive knowledge of objective of learning a course, a student can have motivation to work and achieve the goal. The course, as well should have distinctive objectives for achievement. Learning outcome objective of study and expectation from students from each of the given course in arts in the college are clearly stated in the course syllabi of the regular curriculum. The students and the teachers are made aware of this fact through course syllabi and prospectus.

Since Samaguri College offers subjects of humanities some learning outcome include cognitive skills like development of social, political, historic, economic and literary consciousness which help them to appreciate different civilizations and culture. It helps to understand the evolution of human society. This helps them to understand the present social phenomena that affect their social life and get the insight to solve some social problems.

This three years degree course enables the students to get employability in different public and private sectors. The students can appear in various competitive examinations conducted by state or central government. This course equips them to qualify the competitive examinations and employment in different government offices, tourism, banks. After completing the BA degree course they can pursue further studies like PG, B. Ed and LLB.

Courses of social science lay emphasis on human values and help them to understand literary and cultural diversity, help students to appreciate rich cultural heritage, understand the international relations thereby develop international understanding and universal brotherhood. The co-curricular activities related to different social issues like gender, environment, and sustainability organized by the college enable student to understand the challenges faced by present society and make them understanding their responsibilities. Successful completion of a BA course in social science enables the students to perform the duties of responsible citizen and their duties towards the state and society.

2.6.2 Pass percentage of Students during last five years

Response: 82.72

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
100	100	63	82	81

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
55	86	121	139	114

File Description	Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Now-a-days, it has become an utmost necessity to accommodate some innovative ideas to develop a creative ecosystem not only to stand out but also to achieve sustainable development goal. In this regard, Samaguri College introduces some innovative ideas among the teachers and students of the college. The college, though, does not have any institutional innovation cell or incubation centre directed by any statutory authority, but as an arts college it always nurture the inner potentialities of the stakeholders.

The institution is taking initiative to create an innovative ecosystem including Publication Cell, Research Cell, Village adoption Scheme, Students participation in college and Inter college co- curricular activities and extra- curricular activities at state level as well as national level.

The teacher plays a very important role in transferring knowledge. The teachers of Samaguri College always share their knowledge of various innovative and valuable issues. The institution also invites renowned persons and agencies to share their knowledge with the students and the staff. Health Awareness Programmes, Vigilance Awareness, Digital India Awareness Camp, Celebration of World Environment day etc. are organized to make aware and motivate the students to establish a healthy society.

On the other hand, various seminars and workshops are also organized to gather knowledge from the resource persons and participants, such of them are as, Workshop on CBCS, Workshop on Drug Abuse and its effect on the Young Generation and Workshop on Seminar Paper Preparation (2019), Online Webinar

on Pandemic and its Impact(2020), One day online National Workshop on Quality Enhancement Programme on E-learning for Teachers, Workshop on Creative Writing, One Week FDP on Research Methodology and One Day Workshop on NEP-2020 in 2022.

There are Seven edited books namely Chinton(2013),Green View(2016), Xupan(2017), Anweshan(2018), Anweshan Part-II(2019), Chinton-Part II(2000) and Manuh aru Prakriti(2021) published by Samaguri College Teachers Unit, Geography Department and Research and Extension Cell respectively. These publications include articles and research papers on diverse fields of study.

The institute has also an adopted a village,. The name of the village is No.1 Garuamukh. To share knowledge and to create awareness in the society where students also participate. The extension programmes organized by the college are also a part of creating inclination, health, cognizance and realization for a healthy society. For e.g.Road safety rally, Swachh Bharat Abhiyan etc.

In the field of sports Samaguri College has boosted some talents who have participated in various district, state and national level competitions. Bhagya Jyoti Borah secured 3rd position in 7th Senior National Ringball Championship held at Haryana from 8th November to 10th November,2019. Bijoy Munda has represented Assam and participated in football event in 5th ICSE Open National Sports Games held in UP, from 28 to 30 September,2021 and bagged Gold Medal. Tasrif Ahmed own Gold Medal in Assam Youth Olympics,in 2022 in Hockey.

The teachers guide and encourage the students to build strong personality to sustain in the present competitive world. In the same time communicate with the society to create awareness and motivate to build a healthy society.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 8

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	1	2	0

File Description	Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals on UGC care list during the last five years**Response:** 0.3**3.3.1.1 Number of research papers in the Journals notified on UGC CARE year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	2	3

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 3.74**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
14	16	36	12	8

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**3.4 Extension Activities****3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

As the only higher educational Institution in Samaguri constituency, Samaguri College has been ceaselessly organizing numerous extension activities covering a variety of environmental and social issues. The faculties not only involve them in teaching the students, but also try to inculcate moral values of life in them to become responsible people of society. Some of the significant extension activities done are as follows-

- Blood donation camp
- Digital India
- Swachh Bharat Abhiyan
- Voters Awareness
- Road Safety
- Distribution of Mask
- Distribution of Hand Sanitizer
- Awareness on Covid- 19 Pandemic
- Farmer Awareness Programme
- Health and hygiene
- Yoga Awareness Programme
- Career Counseling Programme

The teachers always motivate the students to become self sufficient after college life. The college also observed Xajag Voters Divas for the r students and Mr. Rakesh Bonik, icon of the State Election Commission (2019) was also present there. A cycle rally for conscious voters, Swachh Bharat Abhiyan, Road Safety Awareness camp were arranged to create an awareness among the vehicle riders for safe riding on the very busy and dangerous roads at present days.

The College has played an important role during the Covid -19 pandemic. It conducted an awareness programme from the very beginning of the pandemic. The college teachers and non teaching staff also distributed hand sanitizer, hand wash, face mask during the Covid-19 pandemic period to nearby villagers. As a result not a single case of Covid-19 detected around the villages.

Teachers of Samaguri College are always supportive to the farmers in need. They provide various valuable information and techniques for cultivation to them. Realising the need of time, a Farmers' Awareness Programme was organized in the college on 23/3/2022 by Green Earth Farmers producing organization (FPO) in collaboration with the Geography Department and Regional Agricultural Research Centre (AAU, Shilongoni).

The extension cell, Samaguri College is working hard to fulfill its objective of sensitizing students and common people around the college for holistic development of society. The college continuous effort to help, interact and guide the neighbouring society is more or less effective as we realize.

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Samaguri College has organised and participated in various extension and outreach programmes. Though the college has not received any award till now, but the brilliant works are appreciated by different Government Recognised Bodies.

Food Craft Institute, Samaguri has appreciated Samaguri College for holding a Career Counselling programme on Tourism and Hospitality Management that focuses the career in the tourism sector and encouraged the youth to join this type of career.

Geography Department of Samaguri College, on the other hand is appreciated by Regional Agricultural Research Station for extending help to the farmers through organising one day Training cum Awareness programme on Utility of Weather forecasting in Agriculture

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 23

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	0	4	1	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years:

Response: 12

File Description	Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

From the very beginning of Samaguri College the construction and development of infrastructure is being carried on to meet the emerging needs. The institution has a single stream (Arts stream) with 9 numbers of departments. The college building is consists of one Principal's Chamber, one IQAC Room, Two Numbers of Digital Class Rooms, one Teachers Common room, one girl's common room, one boy's common room, and two numbers of Office Rooms with attached toilet and One Girls Hostel with a capacity of 16 borders. The remaining 9 number of classrooms and two halls are used to take classes both major/honours and general. The Class rooms are well equipped and ventilated. Out of these class rooms, there are two numbers of Digital Classrooms where teachers conduct online classes using internet through WIFI connections.

The institution has a Yoga centre providing certificate course under a well trained Yoga instructor. The institution has laboratories for the department of Geography and Education in which students can perform their course related practical deeds.

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 77.51

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3.84539	35.69685	8.37839	3.46674	57.88544

File Description	Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The central library of Samaguri college library is known as Phul Mai Borah Memorial Library. It is a separate building constructed in 2017. The library has an automation system with library software named ANYDESK. There are more than 5000 books in the Samaguri College library. From 2017 to 2022, 938 numbers of books has been purchased with the expense of Rs. 246885. It should also be mentioned here that 936 numbers of books has been donated by the students and well wisher of college during the same period. There are total 8 numbers of journals; one regional language news paper and one international language news paper, eight numbers of periodicals are subscribed. The library is well equipped reading facilities with separate section both for the teachers and the students. The library maintains daily user register both for the teachers and for the students separately. The library has a separate committee for the improvement of library, its infrastructure and academic resources. All important decisions of the library are taken by the committee and the secretary is vested to take the follow up action on matters relating to purchase of books, journals, periodicals, maintenance of discipline, safety of books etc.

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The institute has Wi-Fi facilities with 2 Mbps high speed connection inside the college campus. It was installed in 2017. It is accessible to the students and the teachers. The institute has two numbers of digital class rooms with LCD projector and interactive board. A separate committee has been formed to look after the IT related issues. The committee has also from time to time update software with a view to help the technological skills and learning outcome. It should be mentioned here that the college website is updated from time to time as per the requirement of the students.

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 41.64

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 11

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
9.05772	31.05043	22.86429	7.33847	70.6756

File Description	Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 78.83

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
438	332	221	525	424

File Description

Institutional data in the prescribed format

Document

[View Document](#)

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description

Institutional data in the prescribed format

Document

[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 8.57

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
115	0	12	80	4

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.82

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	13	9	6	16

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
55	86	77	114	93

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 38.46

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	1	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	2	2	0	1

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	1	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 24.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	25	25	25	24

File Description	Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Samaguri College has Alumni Association duly constituted with the graduate students of the College. The alumni association formed with the aims to know the present position of the alumni, make them conscious of their responsibilities and duties towards the College, to help in the development activities of the College and to participate in the various programme of the college campus and hostel Champawati campus. The Alumni Association of the College has not been registered yet; the process of registration is going on. Members of alumni maintain a close relation with the College. They have remarkable contribution to the College as well as to the society. Alumni help in every activities of the College. They come to the college on national and international commemorative days like Independence Day, Republic Day, Gandhi Jayanti, International Environment Day, and International Women's Day to celebrate. They help to undertake the activities that are organized on such occasions. On Environment Day they help in Plantation Programme. During College week, members of Alumni help in the smooth functioning of sports activities. Some of the alumni of the College are good sports persons who are in the National Team. In extension activities of the College as well as in the departmental activities, members of alumni are actively involved.

Samaguri College is located in rural area and students belong to tribal and minority community. They are generally belonging to poor and economically weaker section. Financial support of the alumni is very insignificant. Yet some of the members have donated book Almirah, and wall magazine stand. Majority of

the alumni donate books to the departments and College Central Library.

For smooth functioning of Alumni Association a committee has been formed with the following members –

1. Puspakanta Barua (Advisor) Ph. No. 9435561828
2. Bhupen Bora (Advisor) Ph. No. 8011249812
3. Rumi Bora (Advisor) Ph. No. 9435237807
4. Kalpana Bora (President) Ph. No. 7896840660
5. Mintu Kamal Das (Vice President) Ph. No. 8638121541
6. Santias Panna (Vice President) Ph. No. 8135098639
7. Rahmatullah (Vice President) Ph. No. 9859133054
8. Zulfikar Ali Choudhury (Secretary) Ph. No. 7002166240
9. Hasina Aktara (Asstt. Secretary) Ph. No. 9401870275
10. Tinku Saikia (Asstt. Secretary) Ph. No. 9365223491
11. Gulzar Hussain (Educational Secretary) Ph. No. 8638698442
12. Anjuma Ahmed (Organizing Secretary) Ph. No. 9435825939
13. Ibrahim Ali (Organizing Secretary) Ph. No. 9365304849
14. Gopal Sarma (Cultural Secretary) Ph. No. 7002531402
15. Golap Baruah (Treasurer) Ph. No. 9101580964
16. Sakir Ahmed (Member) Ph. No. 8638696500
17. Zehirul Islam (Member) Ph. No. 9101529433
18. Manalisa Muktiar (Member) Ph. No. 7002268522
19. Ambia Begum (Member) Ph. No. 9957168567
20. Pallabi Das (Member) Ph. No. 6001752464
21. Punam Gunju (Member) Ph. No. 9864795253

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The vision and mission statement of the college reflects the aspirations of the founders of this institution . The vision and mission of the institution is communicated to the students , teachers , staff and other stakeholders through the college prospectus , academic calendar , website and college magazine . The entire college staff tries to realise the vision and mission of the college in manifold ways like providing student centred academic and personal enrichment opportunities .

The college designs its academic, administrative and developmental programmes in accordance with the vision and mission of the institution and its parent institution(Gauhati University) . The college believes in the saying , “ Education is the liberating force “ and hence tries to provide quality education to all . The College emphasises on decentralisation and participative management to enhance its efficiency . The State Government of Assam , Gauhati University and the Governing Body are the higher authorities of the college. Governing Body as management , principal and non teaching staff as administration and faculty members develop and implement policies . IQAC works as a coordinating agency to accelerate the process of development of the college. The principal as the head of the institution makes aware , guides , supports and inspires the employees regarding various issues . Decisions regarding the smooth functioning of the college are taken by the principal in consultation with appropriate committees constituted for specific purposes with due permission from the GB or other higher authorities.

Following are the committees and cells the college has at present . The committees and cells are headed by coordinators and members to ensure participation of each faculty members : -

1. IQAC
2. Academic Committee
3. Anti-Ragging Committee
4. Women Cell
5. Publication Committee
6. Net Working Research Committee

7. NSS and Extension Cell
8. Alumni Association
9. Yuva Tourism and Sports Club
10. Cultural Committee
11. Purchasing Committee
12. Election Committee
13. Admission Committee
14. Grievances Redressal Cell
15. Information ,Counselling and Guidance Cell.
16. Research Committee
17. Library Committee
18. Anti-Sexual harassment Committee
19. Transportation Committee
20. N.C.C
21. Value Education Cell (Yoga)
22. Girls Hostel Management Committee
23. College Campus Beautification,Canteen Maintenance and Biodiversity Preservation Committee
24. ST/SC/OBC/Minority Cell

Academic Development : Under the initiative of the principal along with the support of IQAC and approval from the GB, five different departments of the college are going to introduce five Add - On certificate courses on Yoga , Drama , Spoken English , Computer Literacy and Nursery. For that files have been submitted to GU for approval. Numbers of MoUs have been signed by the college IQAC with different institutions to ensure its ceaseless progress in this area.

To meet up the growing demand for a separate and big library the administration of the college searched for benevolent donors . Accordingly Mr. Dilip Kumar Borah retired. DGP,DGCD & CGHG, and a noted litterateur of Assam donated the present library building in memory of his mother . He has now also provided the college with Rs. 40,000/= to buy the software needed for library automation .

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Samaguri College formulates strategic plans for the all round development of the institution and works in accordance with these. The college involves all stakeholders. The principal proposes the expansion plan on the basis of priorities after having discussions with the committees . The functions of the institution's academic and administrative units are governed by the principles of participation and transparency. Gauhati University also helps in maintaining quality and achieving its goal . The IQAC , with the help of teaching and non-teaching staff , students and alumni and other stakeholders of the institute reviewed and revised the quality policy. The college also follows policy adopted by the State Government.

Samaguri College was established by some educationists and generous people in 1990 to meet the need of higher education of the youths of Samaguri Legislative Constituency and to bring transformation in the society around. Since then the Governing Body , principal & non-teaching staff and faculty members have been developing and implementing quality policy . The college is governed by the Department of Higher Education, Govt.of Assam, its parent University (Gauhati University) and the college GB. At the institutional level the principal is head and also drawing and disbursing Officer (DDO) . He is responsible for the management and control of day to day administrative affairs of the college . The principal constitutes different college committees / cells headed by convenors who are entrusted with the power to prepare reports about various developmental plans and academic concerns . The principal takes the final call on any subject matter . He is assisted by vice-principal and other supporting staff .

All correspondence to the department of Higher Education which is the regulatory body is made through the principal of the college . The Academic affairs however are regulated by Gauhati University to which the college is affiliated . The administrative matters pertaining to admissions and examinations are governed by the university . The college is bound to implement the regulation guidelines of Gauhati University. The IQAC acts as a guiding cell for quality initiatives. The committees and cells mentioned in the organogram manage the college affairs .

Organogram

Governing Body

1

Principal

1

Vice - Principal**IQAC****Non -Teaching Staff****Administrative Committees**

1

1

**1
Committee
committee****Head of the Anti-Ragging****Academic****Departments****Women Cell****Admission Committee****Library Committee****Alumni Association Committee****Election****Committee****Purchasing Committee****NSS and Extension Cell****Value Education CELL****Girls' Hostel Management Committee****College Campus Beautification , Canteen maintenance and****Biodiversity****Preservation Committee****Cultural Committee****Networking Research Committee****Grievances Redressal cell****ICGC**

Anti-Sexual Harassment Committee

Transportation Committee

NCC

Service Rule : The Service Rules as prescribed by the Government of Assam , affiliating university i.e. Gauhati University and UGC are applicable to the employees of the college and followed in letter and spirit .

Appointment : The institute shoulders the entire responsibility of the recruitment process . The college GB communicates the vacant post to the head office (DHE) . After scrutiny the head office gives permission to advertise in the local newspaper . The recruitment process is executed as per the rule of UGC and State Government .

6.2.2 Implementation of e-governance in areas of operation

- 1.Administration
- 2.Finance and Accounts
- 3.Student Admission and Support
- 4.Examination

Response: D. Any 1 of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

There are set rules and procedures as a part of welfare measures to all the government employees in the department of higher education . The same rules are applicable to our college employees . The list of such welfare measures are as follows :

1 . Casual Leave : The employees can avail casual leave as and when required and maximum limit of CL is 12 days per year and lapsable if not availed .

2 . Earned Leaves : Employees of this educational institution can avail earned leaves as per rules set by higher education department of the State Government .

3 . Child care Leaves : These kinds of leaves can be availed by the employees according to thier requirement and for that they have to go through certain procedures.

4 . Gratuity : After retirement of any employee of the institution gets a lump sum amount of gratuity as reward of thier service .

5 . TA /DA on Deputation : TA / DA as per rules are given to employees whenever depute for institutional assignment .

6. Training , Conferences , Orientation , Refresher Course etc. : The staff is allowed to participate in the training , RCs , FIPs , Workshops and other programmes which help them in their career advancement . The teachers who want to pursue their Ph.D are also encouraged by providing educational leave .

7 . Health services : The college has first aid health services available to meet emergency medical situations . Free health check up camp and Health awareness programmes are conducted to make employees aware of different health issues .

The college follows the Performance Based Appraisal System prescribed by UGC . The parent university has developed an Academic Performance Indicator (API) system which is based on PBAS . The IQAC of the college deals with all the matters related to the performance based appraisal system of the staff and regularly evaluates it and forwards it to the DHE and University for final validation of API scores . These scores are compiled and presented to the university authority under Career Advancement Scheme (CAS) .

At the institutional level IQAC asks for Self Appraisal Report from each teacher on the basis of following points -

- 1 . Teaching and Learning
- 2 . Research contribution
3. Extension activities
- 4 . Co-curricular activities

Afterwards IQAC scrutinises the Self Appraisal Reports of each teacher and communicates feedback. Principal cum Chairperson, IQAC gives suggestions for further improvement . All the teachers maintain Academic diaries provided by the IQAC. These diaries give clear information of academic , administrative and co-curricular activities of a teacher each day. Performance of faculty members is reviewed by IQAC for quality outcomes .Appreciation , suggestion and moral support inspire the faculty members to perform well.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 16.29

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	0	1	5	9

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	12

File Description	Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)****Response:**

Yes , the institution conducts external financial audits regularly . The external audit is done by a competent Chartered Accountant firm namely Preeti Agarwal & Associates. Annual salary and non-salary audit is conducted by the Joint Director, verified and approved by the Senior Auditor of Higher Education and finally by the Accountant General (AG) .

It has strategies for mobilisation and optimal utilisation of resources and funds from various sources . The institution communicates its needs and requirements to the society, government and sometimes too well-to-do individuals and philanthropists and mainly to the Government of Assam and after provincialisation to the UGC also . The employees of the college also share their contribution for the development of their institution . The Governing Body and the college administration along with IQAC try their best to get grants under different schemes and use it to the optimum. The college library , the new building with smart classrooms and the girls' hostel are some examples of the college's venture to get donations from philanthropists and grants from Assam Government and UGC. The UGC grants are utilised as per UGC guidelines and government grants are utilised as per government guidelines .

Mobilisation of financial resources is done to a greater extent through fees collected under various heads from students such as admission fees , examination fees, tuition fees , enrolment fees , games & sports fees , magazine fees , student welfare fund fees , festival fees etc. The college follows rules and regulations of the government and university regarding its fee structure Fee collected from students is accumulated in

general fund accounts and utilised as per requirement of the college .

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Yes , IQAC of the college has been playing a significant role in institutionalising the quality assurance strategies and process . Since its inception,IQAC has been working for the conscious ,

consistent and catalytic action to improve the academic and administrative performance of the college through involving various departments, committees and cells of the college. IQAC conducts regular meetings with all the HoDs and aims at monitoring teaching learning processes. IQAC provides academic diary to each department to have information of the day to day activities of all teachers . Initiative of the IQAC made it possible for the college to have punching machines and CCTV inside the campus for monitoring . In the field of research and extension it has been continuously encouraging the faculties to contribute their articles and research papers in various books and journals . The college has published four nos.of ISBN knowledge based article volumes from 2017 to 2021 . Another volume is going to be published within December 2022. Almost all the faculty members contribute their articles and research papers in these volumes . Teachers of the college have published more than 86 research articles and research papers in different ISBN books and proceedings of state level , national and international seminars . All total 07 no. of research papers have been published in the peer reviewed UGC care listed journals. Some of them contributed chapters to different books . Moreover, IQAC itself in collaboration with different institutions has been organising workshops , seminars and different awareness camps for all round development of different stakeholders of this institution . Moreover the departments and the cells are provided with support to organise different programmes . In fact IQAC is the life force of the college .

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: C. Any 2 of the above

File Description	Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Samaguri College is a co educational college, dedicated to establish gender equality in the College as well as in the society. A session on gender sensitization is always there in the student induction programme for the new students. The College organizes different programmes on gender sensitization in time to time. Samaguri College has a women Cell which is established with the mission to sensitize to gender discrimination, to abolish any kind of bias exist in society and to assist women in overcoming challenges to attain fullness. Every year International Women's Day is observed highlighting the themes like "Overcoming Challenges toward Fullness", "Gender Equality for Sustainable Tomorrow". Eminent personalities who work in this field are invited to deliver speeches. Besides Women Cell there is a Grievance Redressal Cell to deal with any type of grievances, Anti-sexual Harassment Cell which has systematic mechanism to deal with types of complains. Counseling Cell provides psychological counseling to the students of the college. These cells arrange programme on gender sensitization, women empowerment and awareness on gender equality.

To promote gender equity the institution ensures safety of the students specially of the female by building concrete boundary wall with gate. Visitors are properly scrutinized. Wearing of full uniform with identity card are compulsory for students. The college campus is under CCTV surveillance. There is separate common room for boys and girls with toilet facilities. Incinerator is installed in girl's toilet. There is well structured mentoring system in the institution. In the college union body one seat is reserved for girl student. Gender equality is reflected in policy making process of the college. The vice principal, IQAC coordinator, and at various committee level gender equality is maintained.

Samaguri College takes every initiative in inculcating the spirit of integrity, unity, brotherhood and nationalism. Independence Day, Republic Day, Gandhi Jayanti are celebrated with great enthusiasm at the College. On these occasions, National Flag is hoisted, speech is delivered by eminent person on the spirit of freedom movement and martyrs are remembered with respect and honour. Samaguri College has prospective annual academic and co curricular activity plan. Every department and cells are given the opportunity to observe specific national and international commemorative days, events and festivals. Some of the days and activities that are organized every years are as follows-

1. 15th August Independence Day is celebrated by hoisting National Flag. Speech is delivered by eminent person.
2. Gandhi Jayanti is celebrated by Political Science and History Department. Workshop and seminar are organized.
3. Teacher's Day is celebrated by teacher's unit laying emphasis on Radha Krishnan's philosophy. Speech by teachers and students are delivered.
4. On 31st October national Unity day is observed by political Science department. Extempore speech, quiz, singing competition are conducted.
5. On 26th November Constitution Day is observed. Quiz, essay competition are arranged.

6. 25th January Voters Day is celebrated by arranging awareness programme.
7. 26th January Republic day is celebrated by hoisting National Flag.
8. International Women's Day is celebrated by women cell. Arrange programme on gender awareness.
9. World Environment Day is observed by plantation drive, cycle rally and other activities related to environment.
10. 21st May International Anti Terrorism Day is observed by arranging essay and debate competition by History and Education department.

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: C. 2 of the above

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Samaguri College tries to establish inclusive environment where students belonging to different cultural, religious, linguistic background can freely express their own opinions, views, fully participate in all activities and feel safe. The college acts in accordance the set of rules which are framed on the basis of our constitution. These include socialism, secularism, democracy, equality, justice, human dignity and unity. Unity in diversity is the pride of India. The codes of conducts of the teachers, students, employees are published on the website of the college. For easy access of the students, the student's codes of conduct are published in the mentoring books. Each department sensitizes students to maintain harmony in college

level as well as in the society. The college observes days of national and international importance like Independence Day, Republic Day, Gandhi Jayanti, Constitutional Day, International Women's Day, world Environment Day, Ekta Divas to inculcate the value of non-violence, integrity, unity, brotherhood, human value. Essay competition, extempore speech competition, quiz competition are arranged to help the students to explore the Indian constitution and Indian democratic system. On special Occasions eminent personalities who have contribution in different social field are invited to deliver lecture and motivate the students. College organizes leadership training for the students. Cultural rally, traditional dress competition, folk song and folk dance competition, traditional dish competition are arranged in annual college week to make the students appreciate the rich cultural heritage of the society.

The College has Prospective Annual Academic and Co-Curricular Activities Plan. Accordingly each department and cells have specific days to observe and activities to undertake. This calendar includes national and international days of importance and some other diwas. On 2nd December National Pollution Day is observed by awareness programme, National Energy Conservation Day is observed by Geography and Extension Cell, awareness programme is organized by women Cell and Counseling Committee on 24th January, on National Girl's Child Day, on 20th February World Day of Social Justice is observed by Economics and Education Department. On 7th April World Health Day is observed by English and Geography departments. Assamese and Hindi Department celebrate World Heritage Day on 18th April. On 15th May International Day of Family is observed. Programme on 21st May that is on International Anti-Terrorism Day is organized by History and Education Departments. Rabha Divas, Birth and death anniversary of Bharat Ratna awarded Dr Bhupen Hazarika, International Mother Language Day, international Yoga day, National Unity Divas, Voters Awareness Day, Lachit Divas are celebrated in the college to develop the feeling of togetherness among the students.

Samaguri College has NSS unit, Red Ribbon Club, Extension Cell which undertake extension and outreach programme to make aware the students of the different social issues.

Flood relief, plantation programme, swacch abhijan, cashless transaction, blood donation, women empowerment programme, environmental awareness programme are arranged to create social responsibility among the students. Besides these the committees like Anti- Ragging Committee, Grievance Redressed Cell, Counseling Cell, and Cultural Literary Cell sensitize students about maintaining of inclusive environment and highlighting the importance of harmony towards cultural, linguistic, communal, socio-economic and other diversity.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of the Practice: Green Initiative

2. Objectives of the Practice ----

The objectives of the practice for clean and green environment are as follows:

- To develop a clean and green surrounding
- To make aware the young generation for sustainable development
- To protect the surrounding from environmental degradation

3. The Context:

To maintain and develop an eco-friendly environment in the college campus, effort has been put with our neighbour & students. Various types of indigenous, medicinal and local varieties of plants were planted.

The college has been trying its best to make the campus green. As various types of trees are planted in the campus and it attracts different types of birds for nesting. Making a place eco-friendly and suitable for birds, animal, reptiles, butterflies and other species is a continuous process which needs sincerity and hard work. The college takes initiative in planting in the adopted villages and other places and around the institution.

4. The Practice—

Plant saplings were collected from various sources and along with distribution, plantation programmes are undertaken. Proper nursing of the planted saplings are given. Plants are selected on the basis of site suitability. Fruit bearing trees are planted as they ultimately become nesting and roosting places for birds and other animals. Shady trees are planted in the campus to keep the atmosphere cool in summer months. Three gardens for seasonal flowers are also there in the campus.

Single use plastic items such as disposable plastic cup and glasses etc. are strictly banned in the campus. The canteen authority is also instructed not to use any such items. Garbage disposal is maintained scientifically. Besides regular awareness and plantation programmes, during lockdown period, online activities included plantation programme where students planted saplings in their home and share photos.

5. Evidence of Success---

The effort of making the college campus beautiful and green can be seen at the first sight. The existence of ficus trees, bushes and surrounded green villages around provide a favorable atmosphere for different types of birds and endangered species to take shelter in the area.

We have found a yellow footed green pigeon behind a tree inside our college campus. We have planted some local variety trees like ficus, shilikha or haritaki, arjun, olive, amla etc. It attracts variety of birds into our college campus. A wounded yellow footed green pigeon was rescued within the campus and has been nursing in captive mood, as the bird was unable to fly and it was separated from the flock.

The age old “**Ficus**” tree (*ficus religiosa*) within the college campus has been providing shelter to many birds, snakes and “Gecko”. The old ficus tree is now turned into a “habitat” of the Tokay Gecko which is enlisted in **ICUN 3.1 - Least Concern**. The nocturnal lizard is now available in the Samaguri College campus and its surroundings which presence is felt by its loud call mainly during its mating season. A gecko was rescued from the college library with the help of an environmental activist and handed it over to Salona forest range office.

6. Problems Encountered and Resources Required -

(i) It is very difficult for the college to maintain and preserve the eco-friendly environment as it needs utmost care and attention from all the members of the institution and the neighboring people.

(ii) We urgently need an extra fund to maintain and continue with our practices.

We should always protect our environment as the earth exists not only for mankind but also for all creatures of the world.

Our Second best practice: -

1. Title of the Practice: Social Responsibility

2. Objectives of the Practice ----

(i) To develop co-operation among the members of the society

(ii) To upgrade economic condition of rural and poor people

(iii) To make aware the illiterate people of the society about various social issues.

(iv) Guide the common people to protect themselves and adopt adequate measures during the time of any social emergency.

3. The Context:

Samaguri College is accountable for fulfilling its great duty for the society. Responsibility to the college fraternity to the society must be reflected through its effort. To what extent our social responsibility is visible or what is the impact of our work for the community is also an important matter. Being a higher educational institution, we can't ignore or keep apart ourselves from the society.

4. The Practice:

Samaguri College is one step ahead to perform its duty for the benefit of the society. We have been performing various activities for the community, such as blood donation camp (2017), Swasha Bharat Abhijan (2018), Road Safety awareness campaign, Xasaj Voter's Divas (2019), Distribution of hand sanitizer on Covid-19 pandemic, managerial assistance and support to the villages and farmers, farmers awareness program etc. Such activities provide proper guidance and information among the common people of the society.

5. Evidence of Success:

Our continuous effort to help, interact and guide our neighbouring society is more or less effective as we realize.

Existing banana garden near our college is a result of our initiative and assistance. We regularly visit the garden and consult with the farmer and "Gram Sevak" for the development of such agricultural

activities.

Sometimes, we send our college students to agricultural nurseries for training propose. After visiting these nurseries they become more enthusiastic for nursery business. It will certainly benefit them to attain self sufficiency.

During the time of Covid-19 pandemic, we make our nearby villagers aware and distributing hand sanitizers and free mask.

The adopted village is now more at touch with the college and the villagers are now very happy with the co-operation aiming to uplift their all round well-being.

6. Problems Encountered and Resources Required -

(i) Lack of awareness among the people about the common issues of the society.

(ii) As people of this area are not properly educated they do not understand the environmental and health related issues.

(iii) Lack of sufficient fund

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Samaguri College is the only institution of higher education in the Samaguri Constituency, located in the rural area dominated by minority and tribal population has been contributing to the academic and social sphere of Samaguri area including the parts of Nagaon district and boarder area of Karbi Anglong district. It has been dedicated to the vision of the institution that making higher education accessible to all aspirant. The College gives admission to all students regardless of their pass percentage in class 12. The students who have scored 30 to 40 percentages get admission and equally mentored, treated well and completed their graduation with good percentage. If the institution was not there many would not have the opportunity to pursue higher education. Most of them are from backward community such as Bodo, karbi, Rabha, Munda, Orang, Santhal, Bhumij, Ahom, Koch, and minority etc. The institution is co-education, encourage education for all. Both boys and girls are given equal opportunities in all activities of the institutions. Students are benefited by government schemes like free waiver, scholarship. The ST/SC/OBC/Minority

cells acquaint the students about different government scheme particular to these group. The Cells also conduct programme on personality development to bring these category students into main stream. As the students are from very poor background, they have to face many challenges to fulfill their dream. The College has initiated a programme called Dig-Darshan in which eminent personalities who have broken the glass ceiling are invited for motivational talks.

Samaguri College maintains friendly relations with the students and alumni. Members of alumni Come to College on important occasions and cooperate in every activities organized by the institutions. Samaguri College has systematic mentoring mechanism by which 20 to 25 students are mentored by each faculty. Mentor teacher record the attendance, progress, participation of mentees in activities and establish friendly relation.

Most of the students of Samaguri College are first generation learners and the students have contributed to bring change in the area. The most positive impact of the change can be seen in the declining gender gap in case of pursuence of higher education. The students of the institutions are belonging to religious minority and tribal community and are from very conservative and orthodox families. The institutions has ensured safe environment for female students. The Anti-ragging Cell, Grievance Redressed Cell, Anti-Sexual Harassment, Counseling Cell of the college are very active and conduct awareness programme on gender equality in time to time. Till now there is no report of grievance, sexual harassment, ragging, or undesired behavior in the college. The effort to create positive environment in the college as well as in the society is reflected in the gradual increase of female students number which is evident in the following table.

Year	No. of Girls Students	No. of Boys Students	% of female Students	% of students
2017-2018	310	344	47.4%	52.6%
2018-2019	276	301	47.8%	52.1%
2019-2020	231	209	52.5%	47.5%
2020-2021	179	153	53.9%	46.1%
2021-2022	256	202	55.9%	44.1%
2022-2023	269	202	57.1%	42.9%

The uniqueness of the institution is that the numbers of female students are increasing gradually which is very beneficial for the institution and for the society.

Samaguri College is a rural College and has the responsibility for providing education without any discrimination between male and female. The society is still in the grip of superstitions and religious orthodoxy. Women education is neglected in such rural areas. Teachers of this institution have been trying to motivate and create consciousness among the people about the importance of women education. **Teachers visit the villages and surrounding areas of the college, request the guardians to give opportunity to continue their married girls to pursue studies after marriage. Motivating such students to continue their educational journey even after marriage in such rural society is a special distinctiveness of the institution. As a result every year the institution has got 20 to 25 percent married girls' students pursuing higher education.**

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Samaguri College was established in 1990 under the initiative of some educationists and social activists with the full support of the community. The College is the only institution of higher education in Samaguri constituency. The College was provincialized in 2013 after 23 years of its establishment. Till then the teachers and non teaching staff served with minimum honorarium or can be said without payment. In 2013, the teachers who joined before 1998 became entitled to get the government salary, thereby only 11 teachers were included in the list. Only from 2021, the teachers are getting salary; however, eight numbers of teachers are still in tutors position and 3 posts including librarians post yet to be sanctioned.

In spite of many difficulties, the College is functioning well and able to produce a good number of graduate students every year. The students are first generation learners. Most of the students belong to minority and tribal communities, poor and underprivileged section. The institution gives admission to all regardless of their HSSLC percentage and gives them the opportunity to pursue higher education. Students of Samaguri College are humble, polite and gentle. Till now no incident of ragging, sexual harassment and undesired activities reported.

Many times the college fund deficiency has been met by the contribution of the college staff and local community. Department activities are carried out by the contribution of the faculties of the department. Even for the NAAC assessment the required fee is the contribution of the teaching and non-teaching staff of the College.

The College has been organizing National seminars, workshops, and webinars from time to time. The faculties have contribution in research publication in UGC referred journal. Mr. Dewajit Bora, HoD of Geography department awarded Best Paper Certificate for his research paper in 2016. Besides these the staffs of Samaguri College also shouldered social responsibilities. They perform duties in NRC preparation, Gunotsav, Election (Assembly and panchayat), Census, as Invigilators in various state level examination as and when required.

Concluding Remarks :

Samaguri College is one of the premier higher educational institutions of Nagaon district, Assam. Samaguri College is an Arts College, affiliated to Gauhati University. The college was established by the local community with an aim to spread higher education and to ensure all round development in the greater Samaguri area. The college team, from the establishment of the institution, has been trying their best to fulfill the aim.

The college is, at present, on the way of a gradual development. It has yet many problems to overcome to reach the goals. More than 80% students of the institution are first generation learners belonging to the marginalized groups. Wastage and stagnation are two major problems faced by the institution caused due to poor socio-economic backgrounds of the marginalized groups. The institution is still lagging behind in infrastructure. Amidst all of the challenges, all possible means has been utilizing to spread higher education, to ensure quality education and to achieve academic excellence at the institutional level. All the stakeholders have been working together to solve those problems. Teachers are not only teaching the syllabus, but guiding and mentoring their disciples for a better future. The teachers take special care of their disciples to make them good human being with a good result to cope up with the changing society. As an outcome, the students of the college are going to

be able to make better results as compared to the results of the previous examinations.

Samaguri College always tries to reach the unreached. Administration along with the teaching staff has been ceaselessly working for the upliftment of all the students irrespective of their social status, caste, creed and gender from its very inception. Consequently, they have been gaining confidence to face the challenges and marching forward to promote liberty, equality and fraternity in the society. This is the most significant contribution made by the Samaguri College to the society.